

## **General Terms and Conditions of Business of the Deutsches Hygiene-Museum Image Department**

1. Photographic material/reproduction templates are provided solely on a loan basis, as a matter of principle. Even in the case of new productions, all film stock and prints remain the property of the Deutsches Hygiene-Museum.
  2. The lending period is 8 weeks within Germany and 12 weeks outside Germany. The lending period may be extended on request. The lending fee is EUR 10.00 per order plus 7% VAT. An additional handling fee may be charged depending on complexity.
  3. If the lending period is exceeded, a blocking fee will be charged for each photograph:
    - plus EUR 12.00 for the first to second week
    - plus EUR 18.00 for the third to fourth week
    - plus EUR 22.00 for the fifth to eighth week
    - plus EUR 28.00 for the ninth to twelfth week
  4. If the lending period is exceeded by more than 12 weeks, EUR 50.00 is charged per photo and small format slide, and EUR 125.00 in the case of Ektachrom. If the object is lost or severely damaged, the borrower will be liable to provide damages for the entire delivery (EUR 300.00 per template).
  5. The customer ordering an item is to bear a portion of the costs involved in producing new photographs from the collection inventories of the Deutsches Hygiene-Museum, depending on the size, scope and expenditure involved.
  6. All publications are subject to the explicit consent of the Deutsches Hygiene-Museum. In each case any such publication authorisation issued will be for one-off use only. A separate request is to be made for any secondary uses.
  7. The customer placing an order undertakes to specify, of his own accord, all the necessary details needed for calculating the usage fee (print run, format sizes, distribution area, stand duration, etc.). The customer pledges not to use the photo material for any purpose other than that indicated. The passing on of any material to third parties is not permitted. The customer guarantees to safeguard all rights, in particular copyrights, publication rights and exploitation rights.
  8. The following picture credit is to be specified for all publications (incl. digital productions):  
  
'Deutsches Hygiene-Museum  
Photograph: name of the photographer'
- The Museum's special collections are subject to separate credits; full details must be sought.
- A 100% supplement will be added to the publication fee in the event of any failure to specify the picture credits.
9. The Image Department is to be provided with 1 specimen copy, free of charge and unprompted.

10. The usage fee is calculated in keeping with the image fee structure set out and published 'by Mittelstandsgemeinschaft Foto-Marketing (MFM)'.

11. Every order placed – including those for sampled offers – is regarded as recognition of these Terms & Conditions.

12. The place of jurisdiction is Dresden.